**Principal Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**This process includes:**

* Pre-planning meeting (late Summer/early fall) with focus on establishing evidence binder targets
* Quarterly meetings with supervisor to review evidence

**Standard 1: Facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by all stakeholders**

|  |  |  |  |
| --- | --- | --- | --- |
| Function/Performance Indicator |  | Evidence  | Timeline |
| Collaboratively develop and implement a shared vision |  | Grade level goalsStaff meeting agendas |  |
| Collect and use data to identify goals, assess organizational effectiveness, and promote organizational learning |  | Data Analysis:3-8 AssessmentsRegentsUniversal Screening MeasureMeeting Agenda/Logs |  |
| Create and implement plans to achieve goals |  | RTI notesPBIS notesInterim assessments results |  |
| Promote continuous and sustainable improvement |  | Professional Development PlanPresentation list |  |
| Monitor and evaluate progress and revise plans |  |  |  |
|  |  |  |  |

**Standard 2: Advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.**

|  |  |  |  |
| --- | --- | --- | --- |
| Function/Performance Indicator |  | Evidence | Timeline |
| Nurture and sustain a culture of collaboration, trust, learning, and high expections |  | * Meeting minutes & agendas
* School Climate surveys
* Sources of Strength
 |  |
| **Create a comprehensive, rigorous, and coherent curricular program** |  | * Curriculum Maps
* Department meetings
 |  |
| **Develop assessment and accountability systems to monitor student progress** |  | * RTI meeting notes
 |  |
| **Maximize time spent on quality instruction** |  | * Master Schedule
 |  |
| **Promote the use of the most effective and appropriate technologies to support teaching and learning** |  | * Tech plan
* Professional Development Plan
* Participation during In-service
 |  |
| **Monitor and evaluate the impact of the instructional program** |  | * Analysis of Regents & 3-8 Assessments
* Data Meetings
 |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Standard 3: Ensuring management of the organization, operation, and resources for a safe, efficient, and effective learning environment**

|  |  |  |  |
| --- | --- | --- | --- |
| Function/Performance Indicator |  | Evidence | Timeline |
| **Obtain, allocate, align, and efficiently utilize human, fiscal, and technological resources** |  | Budget PlanGrantsTechnology Plan |  |
| **Promote and protect the welfare and safety of students and staff** |  | School Safety PlanPBIS  |  |
| Develop the capacity for distributed leadership |  | * Committee notes and participation
* Department note
* Shared Decision Making notes
* Curriculum Steering
 |  |
| **Ensure teacher and organizational time is focused to support quality instruction and student learning** |  | * Master Schedule
 |  |
|  |  |  |  |

**Standard 4: Collaborating with faculty and community members, responding to diverse community interests and needs, and mobilizing community resources**

|  |  |  |  |
| --- | --- | --- | --- |
| Function/Performance Indicator |  | Evidence | Timeline |
| **Collect and analyze data and information pertinent to the educational environment** |  | * 3-8 and Regent data analysis w/ action plan
 |  |
| Promote understanding, appreciation, and use of the community’s diverse cultural, social, and intellectual resources |  | * Newsletters and promotional materials supporting outside agencies
 |  |
| **Build and sustain positive relationships with families and caregivers** |  | * Survey results
* Global Connect services
 |  |
| **Build and sustain productive relationships with community partners** |  | * Community Schools Intiative
* PTA
* Rotary
* Local Field Trips
 |  |
|  |  |  |  |

**Standard 5: Acting with integrity, fairness, and in an ethical manner**

|  |  |  |  |
| --- | --- | --- | --- |
| **Function/Performance Indicator** |  | **Evidence** | **Timeline** |
| **Ensure a system of accountability for every student’s academic and social success** |  | * Safety Plan
* Character Education
* VADIR
* Sources of Strength
* Review of Student Report Card
 |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**Standard 6: Understanding, responding to and influencing the political, social, economic, legal, and cultural context**

|  |  |  |  |
| --- | --- | --- | --- |
| **Function/Performance Indicator** |  | **Evidence** | **Timeline** |
| Act to influence local, district, state, and national decisions affecting student learning |  | * Attendance at workshops
 |  |
| Assess, analyze, and anticipate emerging trends and initiatives in order to adapt leadership strategies |  | * Attendance at workshops
* Professional memberships
* Shared Literature
 |  |
|  |  |  |  |